

GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST



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Silver Spring, MD 20905  
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SCHEDULE TITLE: Federal Supply Schedule 70 – General Purpose Commercial  
Information Technology Equipment, Software, and Services

**COMPANY NAME: WILD-OX CONSULTING, INC**

DUNS: 132020996

BUSINESS SIZE: Small Business

CONTRACT NUMBER: 47QTCA19D008A

CONTRACT PERIOD: March 21, 2019 through March 20, 2024

**CONTRACTOR'S ADMINISTRATION SOURCE:**

Name: G. Mark Cushman

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**CONTRACT ITEMS AWARDED AND ASSOCIATED PRICING**

SIN	DESCRIPTION
54151S	54151S-Information Technology Professional Services
54151HEAL	54151HEAL Health Information Technology Services

SERVICE PROPOSED SIN 54151S	PRICE OFFERED TO GSA (including IFF)
APPLICATIONS ENGINEER 3	\$ 122.80
APPLICATIONS ENGINEER 4	\$ 172.90
DATABASE SPECIALIST 3	\$ 139.50
DATABASE SPECIALIST 4	\$ 153.25
DATABASE SPECIALIST 5	\$ 165.04
SENIOR PROGRAMMER/ANALYST-3	\$ 132.62
SENIOR PROGRAMMER/ANALYST-4	\$ 144.41
SENIOR SOFTWARE DEVELOPER	\$ 149.32
SYSTEM ADMINISTRATOR 3	\$ 81.54
SYSTEM ADMINISTRATOR 4	\$ 94.31
SYSTEM ADMINISTRATOR 5	\$ 117.88
SENIOR NETWORK DESIGNER/ARCHITECT	\$ 140.48
IT SECURITY ENGINEER-3	\$ 103.15
IT SECURITY SPECIALIST-3	\$ 117.88
IT SECURITY SPECIALIST-4	\$ 129.67
IT SENIOR SECURITY CONSULTANT	\$ 103.15
IT SENIOR CONSULTANT-3	\$ 130.65
SYSTEMS ARCHITECT 3	\$ 104.13
SYSTEMS ARCHITECT 4	\$ 124.76
SYSTEMS ARCHITECT 5	\$ 133.60
SYSTEMS ARCHITECT 6	\$ 137.53
TEST ENGINEER-3	\$ 111.99
TEST ENGINEER-4	\$ 114.94
GRAPHIC ARTIST	\$ 60.91
SENIOR GRAPHIC ARTIST	\$ 83.50
TEST ENGINEER	\$ 54.03
SENIOR TEST ENGINEER	\$ 72.70
PROJECT MANAGER	\$ 86.45
SR. PROJECT MANAGER	\$ 123.78
COMPLIANCE OFFICER	\$118.26



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**LABOR CATEGORIES AND DESCRIPTIONS FOR SIN 54151S**

SERVICE PROPOSED SIN 54151S	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE
<p>APPLICATIONS ENGINEER 3: Software program design, coding, testing, debugging and documentation. Software development management to include: cost estimating, scheduling, quality assurance, instruction, direction and evaluation of work from task personnel. Process reengineering of software development to refine techniques in order to reduce time.</p>	BS	5 yrs
<p>APPLICATIONS ENGINEER 4: Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer-Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time and improving current techniques. Formulates and defines specifications for software applications or modifies and maintains existing applications using engineering releases and utilities from the manufacturer. Responsible for program design, coding, testing, debugging and documentation. Instructs, directs, and checks the work of other task personnel. Responsible for quality assurance review and the evaluation of existing and new software products.</p>	BS	10 yrs
<p>DATABASE SPECIALIST 3: Provides technical expertise for production of detailed database designs and design documentation, including data models, and data flow diagrams. Evaluates and configures DBMS products to match user requirements with system capabilities. Determines file organization, indexing methods, and security procedures for system databases. Plans coordinates conversion and migration of existing (or legacy) databases to state of the art DBMS's.</p>	BS	5 yrs
<p>DATABASE SPECIALIST 4: Provides technical expertise for production of detailed database designs and design documentation, including data models, and data flow diagrams. Evaluates and configures DBMS products to match user requirements with system capabilities. Determines file organization, indexing methods, and security procedures for</p>	BS	7 yrs



system databases. Plans coordinates conversion and migration of existing (or legacy) databases to state of the art DBMS's.		
DATABASE SPECIALIST 5: Provides technical expertise for the production of detailed database designs and design documentation, including data models, and data flow diagrams. Evaluates and configures DBMS products to match user requirements with system capabilities. Determines file organization, indexing methods, and security procedures for system databases. Plans coordinates conversion and migration of existing (or legacy) databases to state of the art DBMS's.	BS	10 yrs
SENIOR PROGRAMMER/ANALYST-3: Codes, and tests software based upon software specifications and designs. Uses sound software engineering principles to ensure that developed code is modifiable efficient, reliable, understandable, and fault tolerant. Provides software process management and control throughout the coding portion of the software development process.	BS	5 yrs
SENIOR PROGRAMMER/ANALYST-4: Codes, and tests software based upon software specifications and designs. Uses sound software engineering principles to ensure that developed code is modifiable efficient, reliable, understandable, and fault tolerant. Provides software process management and control throughout the coding portion of the software development process.	BS	7 yrs
SENIOR SOFTWARE DEVELOPER: Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer-Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time and improving current techniques. Formulates and defines specifications for software applications or modifies and maintains existing applications using engineering releases and utilities from the manufacturer. Responsible for program design, coding, testing, debugging and documentation. Instructs, directs, and checks the work of other task personnel. Responsible for quality assurance review and the evaluation of existing and new software products.	AA	10 yrs
SYSTEM ADMINISTRATOR 3: Provide support for implementation, troubleshooting and maintenance of IT systems. Manages IT system infrastructure and any processes related to these systems. Provide support to IT systems including: day-to-day operations, monitoring and problem resolution for all the client problems. Provides second level problem identification, diagnosis and resolution of problems. Provides support for the dispatch system and hardware	AA	5 yrs



<p>problems and remain involved in the resolution process. Provides support for the escalation and communication of status to agency management and internal customers. Must possess experience in one or more systems and architectures and associated hardware, software applications, mainframe, mini, or client/server based. Creates and/or maintains operating systems, communications software, data base packages, compilers, assemblers, and utility programs. Modifies existing software as well as create special-purpose software to ensure efficiency and integrity between systems and applications.</p>		
<p>SYSTEM ADMINISTRATOR 4: Provide support for implementation, troubleshooting and maintenance of IT systems. Manages IT system infrastructure and any processes related to these systems. Provide support to IT systems including: day-to-day operations, monitoring and problem resolution for all the client problems. Provides second level problem identification, diagnosis and resolution of problems. Provides support for the dispatch system and hardware problems and remain involved in the resolution process. Provides support for the escalation and communication of status to agency management and internal customers. Must possess experience in one or more systems and architectures and associated hardware, software applications, mainframe, mini, or client/server based. Creates and/or maintains operating systems, communications software, data base packages, compilers, assemblers, and utility programs. Modifies existing software as well as create special-purpose software to ensure efficiency and integrity between systems and applications.</p>	AA	7 yrs
<p>SYSTEM ADMINISTRATOR 5: Provide support for implementation, troubleshooting and maintenance of IT systems. Manages IT system infrastructure and any processes related to these systems. Provide support to IT systems including: day-to-day operations, monitoring and problem resolution for all the client problems. Provides second level problem identification, diagnosis and resolution of problems. Provides support for the dispatch system and hardware problems and remain involved in the resolution process. Provides support for the escalation and communication of status to agency management and internal customers. Must possess experience in one or more systems and architectures and associated hardware, software applications, mainframe, mini, or client/server based. Creates and/or maintains operating systems, communications software, data base packages, compilers, assemblers, and utility programs. Modifies existing software as well as create special-purpose software to ensure efficiency and integrity between systems and applications.</p>	AA	10 yrs
<p>SENIOR NETWORK DESIGNER/ARCHITECT: Aids in all aspects of network management from network design through</p>	BS	5 yrs





<p>implementation and the maintenance of upgrading existing networks. Analyzes, designs, specifies, documents, and implements communication system requirements to support the distributed functionality of a software engineering environment.</p>		
<p>IT SECURITY ENGINEER-3: Oversees the efforts of security staff to design, develop, engineer and implement solutions to security requirements. Responsible for the implementation and development of the IT security. Gathers and organizes technical information about an organization’s mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses that also include risk assessment. Provide support to plan, coordinate, and implement the organization’s information security. Provide support for facilitating and helping agencies identify their current security infrastructure and define future programs, design and implementation of security related to IT systems. A working knowledge of several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current Internet/EC technology. Provides daily supervision and direction to staff</p>	AA	7 yrs
<p>IT SECURITY SPECIALIST-3: Provide support to plan, coordinate, and implement the organization’s information security. Provide support for facilitating and helping agencies identify their current security infrastructure and define future programs, design and implementation of security related to IT systems. Experience in several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current internet/EC technology. Ability to serve as Information System Security Officer (ISSO).</p>	BS	5 yrs
<p>IT SECURITY SPECIALIST-4: Provide support to plan, coordinate, and implement the organization’s information security. Provide support for facilitating and helping agencies identify their current security infrastructure and define future programs, design and implementation of security related to IT systems. Experience in several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current internet/EC</p>	AA	10 yrs



technology. Ability to serve as Information System Security Officer (ISSO).		
IT SENIOR SECURITY CONSULTANT: Formulates and assesses IT security policy to include business impact. Prepares security plans for employing an enterprise wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. Executes security awareness training. Assesses and audits network penetration testing anti-virus planning assistance, risk analysis and incident response. Provides security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code.	BS	5 yrs
IT SENIOR CONSULTANT-3: Leads major portions of large or medium projects and leads small projects autonomously. Provides highly technical and specialized solutions to complex IT problems. Performs analyses and studies and prepares reports; Gather facts through research, interviewing, surveys, etc., analyzes the client’s business, draws conclusions, prepares final reports and gives presentations. Uses in-depth consultative skills and business knowledge to practice business objectives and processes.	BS	7 yrs
SYSTEMS ARCHITECT 3: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for agency IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration and other systems, and the external interfaces. Ensures that the common operating environment is compliant. Evaluates analytically and systematically problems of work flows, organization and planning and develops appropriate corrective action. Provides daily supervision and direction to staff.	AA	5 yrs
SYSTEMS ARCHITECT 4: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for agency IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration and other	AA	7 yrs



<p>systems, and the external interfaces. Ensures that the common operating environment is compliant. Evaluates analytically and systematically problems of work flows, organization and planning and develops appropriate corrective action. Provides daily supervision and direction to staff.</p>		
<p>SYSTEMS ARCHITECT 5: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for agency IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration and other systems, and the external interfaces. Ensures that the common operating environment is compliant. Evaluates analytically and systematically problems of work flows, organization and planning and develops appropriate corrective action. Provides daily supervision and direction to staff.</p>	AA	10 yrs
<p>SYSTEMS ARCHITECT 6: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for agency IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration and other systems, and the external interfaces. Ensures that the common operating environment is compliant. Evaluates analytically and systematically problems of work flows, organization and planning and develops appropriate corrective action. Provides daily supervision and direction to staff.</p>	AA	12 yrs
<p>TEST ENGINEER-3: Performs analysis of documented user requirements and directs or assists in the design of test plans in support of user requirements for moderately complex to complex software or IT systems. Reviews user application system requirements documentation; designs, defines and documents unit and application test plans; transforms test plans into test scripts and executes those scripts. May participate in all phases of risk management assessment and software/hardware development under the direction of a Senior Test Engineer. Responsible for ensuring proper execution of test scripts and documentation of test results in test logs or defect tracking systems. Responsible for ensuring that the test designs and documentation support all applicable client, agency or industry</p>	AA	5 yrs



standards, timelines and budgets. Responsible for the development of test data to be used in performing the required tests. Responsible that testing conclusions and recommendations are fully supported by test results, and those project managers are fully informed or testing status and application deviation from documented user requirements. Responsible for/or assists in the analysis of test results, documents conclusions and makes recommendations as supported by such analysis.		
TEST ENGINEER-4: Subject matter expert providing testing expertise for support of user requirements of complex to highly complex software applications or IT systems. Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection. Responsible for ensuring that testing design and documentation support all applicable client, agency or industry standards timelines and budgets. Responsible for ensuring that testing conclusions and recommendations are fully supported by test results, and project managers are fully informed of testing status and application deviations from documented user requirements.	BS	5 yrs
GRAPHIC ARTIST: Proves digital graphic arts support for all digital media types. Versed in digital arts for graphic, print, video and web.	AA	5 yrs
SENIOR GRAPHIC ARTIST: Proves digital graphic arts support for all digital media types. Versed in digital arts for graphic, print, video and web.	BS	10 yrs
TEST ENGINEER: Provides support for component and system testing using a variety of manual and automated test scripts. Has functional knowledge of the application. Provides written results back to management for correction. Familiar with SLDC and associated methodologies.	AA	5 yrs
SENIOR TEST ENGINEER: Provides support for component and system testing using a variety of manual and automated test scripts. Has functional knowledge of the application. Provides written results back to management for correction. Familiar with SLDC and associated methodologies.	BS	8 yrs
PROJECT MANAGER: Provides project oversight, tracks and implements scheduling, cost, resources	BS	8 yrs
SR. PROJECT MANAGER: Provides project oversight, tracks and implements scheduling, cost, resources	BS	12 yrs



**LABOR CATEGORIES AND DESCRIPTIONS FOR SIN 54151HEAL**

SERVICE PROPOSED SIN 132 56 (e.g. Job Title/Task)	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE
<p>APPLICATIONS ENGINEER 3: <b>Design and develop in a healthcare-based platform.</b> Software program design, coding, testing, debugging and documentation. Software development management to include: cost estimating, scheduling, quality assurance, instruction, direction and evaluation of work from task personnel. Process reengineering of software development to refine techniques in order to reduce time.</p>	BS	5 yrs
<p>APPLICATIONS ENGINEER 4: <b>Support solutions that are designed to meet the needs of medical facilities and health systems.</b> Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages medical facility software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer-Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements, reducing operating time and improving current techniques. Formulates and defines specifications for software applications or modifies and maintains existing applications using engineering releases and utilities from the manufacturer. Responsible for program design, coding, testing, debugging and documentation. Instructs, directs, and checks the work of other task personnel. Responsible for quality assurance review and the evaluation of existing and new software products.</p>	BS	10 yrs
<p>DATABASE SPECIALIST 3: Provides technical expertise for the production of detailed medical-centric database designs and design documentation, including data models, and data flow diagrams. Evaluates and configures DBMS products to match user requirements with system capabilities. Determines file organization, indexing methods, and security procedures for system databases. Plans coordinates conversion and migration of existing (or legacy) databases to state of the art DBMS's. <b>Develop and promote SOP's, evaluates new systems and ensures the current systems are configured in compliance with applicable security standards such as HIPAA and HITRUST.</b></p>	BS	5 yrs
<p>DATABASE SPECIALIST 4: Provides technical expertise for the production of detailed medical-centric database designs and design documentation, including data models, and data flow</p>	BS	7 yrs



<p>diagrams. Evaluates and configures DBMS products to match user requirements with system capabilities. Determines file organization, indexing methods, and security procedures for system databases. Plans coordinates conversion and migration of existing (or legacy) databases to state of the art DBMS's. <b>Develop and promote SOP's, evaluates new systems and ensures the current systems are configured in compliance with applicable security standards such as HIPAA and HITRUST.</b></p>		
<p>DATABASE SPECIALIST 5: Provides technical expertise for the production of detailed medical-centric database designs and design documentation, including data models, and data flow diagrams. Evaluates and configures DBMS products to match user requirements with system capabilities. Determines file organization, indexing methods, and security procedures for system databases. Plans coordinates conversion and migration of existing (or legacy) databases to state of the art DBMS's. <b>Develop and promote SOP's, evaluates new systems and ensures the current systems are configured in compliance with applicable security standards such as HIPAA and HITRUST.</b></p>	BS	10 yrs
<p>SENIOR PROGRAMMER/ANALYST-3: Codes, and tests medical-centric software based upon software specifications and designs. Uses sound software engineering principles to ensure that developed code is modifiable efficient, reliable, understandable, and fault tolerant. Provides software process management and control throughout the coding portion of the software development process. <b>Supports the design, specification, and development of infrastructure software for healthcare management systems.</b></p>	BS	5 yrs
<p>SENIOR PROGRAMMER/ANALYST-4: Codes, and tests medical-centric software based upon software specifications and designs. Uses sound software engineering principles to ensure that developed code is modifiable efficient, reliable, understandable, and fault tolerant. Provides software process management and control throughout the coding portion of the software development process. <b>Supports the design, specification, and development of infrastructure software for healthcare management systems.</b></p>	BS	7 yrs
<p>SENIOR SOFTWARE DEVELOPER: Designs medical-centric software tools and subsystems to support software reuse and domain analyses and manages their implementation. <b>As required designs healthcare software tools and subsystems.</b> Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques and Computer-Aided Software Engineering (CASE) tools. Estimates software development costs and schedule. Reviews existing programs and assists in making refinements,</p>	AA	10 yrs



<p>reducing operating time and improving current techniques. Formulates and defines specifications for software applications or modifies and maintains existing applications using engineering releases and utilities from the manufacturer. Responsible for program design, coding, testing, debugging and documentation. Instructs, directs, and checks the work of other task personnel. Responsible for quality assurance review and the evaluation of existing and new software products.</p>		
<p>SYSTEM ADMINISTRATOR 3: Provide medical-centric support for implementation, troubleshooting and maintenance of IT systems. Manages IT system infrastructure and any processes related to these systems. Provide support to IT systems including: day-to-day operations, monitoring and problem resolution for all of the client problems. Provides second level problem identification, diagnosis and resolution of problems. Provides support for the dispatch system and hardware problems and remain involved in the resolution process. Provides support for the escalation and communication of status to agency management and internal customers. Must possess experience in one or more systems and architectures and associated hardware, software applications, mainframe, mini, or client/server based. Creates and/or maintains operating systems, communications software, data base packages, compilers, assemblers, and utility programs. Modifies existing software as well as create special-purpose software to ensure efficiency and integrity between systems and applications. <b>When working in a healthcare IT environment, experience with healthcare data/technology preferred.</b></p>	AA	5 yrs
<p>SYSTEM ADMINISTRATOR 4: Provide medical-centric support for implementation, troubleshooting and maintenance of IT systems. Manages medical-centric IT system infrastructure and any processes related to these systems. Provide support to IT systems including: day-to-day operations, monitoring and problem resolution for all of the client problems. Provides second level problem identification, diagnosis and resolution of problems. Provides support for the dispatch system and hardware problems and remain involved in the resolution process. Provides support for the escalation and communication of status to agency management and internal customers. Must possess experience in one or more systems and architectures and associated hardware, software applications, mainframe, mini, or client/server based. Creates and/or maintains operating systems, communications software, data base packages, compilers, assemblers, and utility programs. Modifies existing software as well as create special-purpose software to ensure efficiency and integrity between systems and applications. <b>When working in a healthcare IT environment, experience with healthcare data/technology preferred.</b></p>	AA	7 yrs



<p>SYSTEM ADMINISTRATOR 5: Provide support for implementation, troubleshooting and maintenance of IT medical-centric systems. Manages IT system infrastructure and any processes related to these systems. Provide support to IT systems including: day-to-day operations, monitoring and problem resolution for all of the client problems. Provides second level problem identification, diagnosis and resolution of problems. Provides support for the dispatch system and hardware problems and remain involved in the resolution process. Provides support for the escalation and communication of status to agency management and internal customers. Must possess experience in one or more systems and architectures and associated hardware, software applications, mainframe, mini, or client/server based. Creates and/or maintains operating systems, communications software, data base packages, compilers, assemblers, and utility programs. Modifies existing software as well as create special-purpose software to ensure efficiency and integrity between systems and applications. <b>When working in a healthcare IT environment, experience with healthcare data/technology preferred for managing traditional IT duties.</b></p>	<p>AA</p>	<p>10 yrs</p>
<p>SENIOR NETWORK DESIGNER/ARCHITECT: Provides assistance in all aspects of network management from network design through implementation and the maintenance of upgrading existing networks. Analyzes, designs, specifies, documents, and implements communication system requirements to support the distributed functionality of a software engineering environment. <b>Hands on experience support healthcare IT systems and network management. Knowledge and experience with healthcare coding schemes such as ICD-10.</b></p>	<p>BS</p>	<p>5 yrs</p>
<p>IT SECURITY ENGINEER-3: Oversees the efforts of security staff to design, develop, engineer and implement solutions to security requirements. Responsible for the implementation and development of the IT security. <b>Responsible for planning, implementing, monitoring and maintaining the healthcare organization or standard IT organization security infrastructure in accordance with established IS policies and procedures. Develops and promotes standard operating procedures, evaluates and ensures current systems are configured in compliance with applicable security standards such as HIPAA and HITRUST.</b> Gathers and organizes technical information about an organization’s mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses that also include risk assessment. Provide support to plan, coordinate, and implement the organization’s information security. Provide support for facilitating and helping agencies identify their current security</p>	<p>AA</p>	<p>7 yrs</p>





<p>infrastructure and define future programs, design and implementation of security related to IT systems. A working knowledge of several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current Internet/EC technology. Provides daily supervision and direction to staff.</p>		
<p>IT SECURITY SPECIALIST-3: Provide support to plan, coordinate, and implement the organization’s information security. Provide support for facilitating and helping agencies identify their current security infrastructure and define future programs, design and implementation of security related to IT systems. <b>Responsible for planning, implementing, monitoring and maintaining the healthcare organization or standard IT organization security infrastructure in accordance with established IS policies and procedures. Develops and promotes standard operating procedures, evaluates and ensures current systems are configured in compliance with applicable security standards such as HIPAA and HITRUST.</b> Experience in several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current internet/EC technology. Ability to serve as Information System Security Officer (ISSO).</p>	BS	5 yrs
<p>IT SECURITY SPECIALIST-4: Provide support to plan, coordinate, and implement the organization’s information security. Provide support for facilitating and helping agencies identify their current security infrastructure and define future programs, design and implementation of security related to IT systems. <b>Responsible for planning, implementing, monitoring and maintaining the healthcare organization or standard IT organization security infrastructure in accordance with established IS policies and procedures. Develops and promotes standard operating procedures, evaluates and ensures current systems are configured in compliance with applicable security standards such as HIPAA and HITRUST.</b> Experience in several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current internet/EC</p>	AA	10 yrs



<p>technology. Ability to serve as Information System Security Officer (ISSO).</p>		
<p>IT SENIOR SECURITY CONSULTANT: Formulates and assesses IT security policy to include business impact. Prepares security plans for employing an enterprise wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. <b>Responsible for planning, implementing, monitoring and maintaining the healthcare organization or standard IT organization security infrastructure in accordance with established IS policies and procedures. Develops and promotes standard operating procedures, evaluates and ensures current systems are configured in compliance with applicable security standards such as HIPAA and HITRUST.</b> Executes security awareness training. Assesses and audits network penetration testing anti-virus planning assistance, risk analysis and incident response. Provides security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code.</p>	<p>BS</p>	<p>5 yrs</p>
<p>IT SENIOR CONSULTANT-3: Leads major portions of large or medium projects, and leads small projects autonomously. Provides highly technical and specialized solutions to complex IT problems. Performs analyses and studies and prepares reports; Gather facts through research, interviewing, surveys, etc., analyzes the client's business, draws conclusions, prepares final reports and gives presentations. Uses in-depth consultative skills and business knowledge to practice business objectives and processes. <b>For health environments, need experience in creating requirement specifications based on Architecture/Design /Detailing of Processes.</b></p>	<p>BS</p>	<p>7 yrs</p>
<p>SYSTEMS ARCHITECT 3: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for agency IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration and other systems, and the external interfaces. Ensures that the common operating environment is compliant. Evaluates analytically and systematically problems of work flows, organization and planning and develops</p>	<p>AA</p>	<p>5 yrs</p>



<p>appropriate corrective action. Provides daily supervision and direction to staff. <b>For healthcare organizations, work across business and health IT teams to understand the current business and medical system capabilities and determine the desired state to define the overall healthcare technology strategy roadmap. Provide business solutions that can be either healthcare business process enhancement recommendations or new health technology solutions.</b></p>		
<p>SYSTEMS ARCHITECT 4: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for agency IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration and other systems, and the external interfaces. Ensures that the common operating environment is compliant. Evaluates analytically and systematically problems of work flows, organization and planning and develops appropriate corrective action. Provides daily supervision and direction to staff. <b>For healthcare organizations, work across business and health IT teams to understand the current business and medical system capabilities and determine the desired state to define the overall healthcare technology strategy roadmap. Provide business solutions that can be either healthcare business process enhancement recommendations or new health technology solutions.</b></p>	AA	7 yrs
<p>SYSTEMS ARCHITECT 5: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for agency IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration and other systems, and the external interfaces. Ensures that the common operating environment is compliant. Evaluates analytically and systematically problems of work flows, organization and planning and develops appropriate corrective action. Provides daily supervision and direction to staff. <b>For healthcare organizations, work across business and health IT teams to understand the current business and medical system capabilities and determine the</b></p>	AA	10 yrs



<p><b>desired state to define the overall healthcare technology strategy roadmap. Provide business solutions that can be either healthcare business process enhancement recommendations or new health technology solutions.</b></p>		
<p>SYSTEMS ARCHITECT 6: Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for agency IT architectures, and profiles of standards as they apply to the implementation and specific to the solution for the platform, integration and other systems, and the external interfaces. Ensures that the common operating environment is compliant. Evaluates analytically and systematically problems of work flows, organization and planning and develops appropriate corrective action. Provides daily supervision and direction to staff. <b>For healthcare organizations, work across business and health IT teams to understand the current business and medical system capabilities and determine the desired state to define the overall healthcare technology strategy roadmap. Provide business solutions that can be either healthcare business process enhancement recommendations or new health technology solutions.</b></p>	AA	12 yrs
<p>TEST ENGINEER-3: Performs analysis of documented user requirements and directs or assists in the design of test plans in support of user requirements for moderately complex to complex software or IT systems. <b>Responsible for technical application installation, configuration and troubleshooting and where relevant, ensure an accurate and timely deployment of healthcare solutions. For health solutions should have health IT and health informatics background.</b> Reviews user application system requirements documentation; designs, defines and documents unit and application test plans; transforms test plans into test scripts and executes those scripts. May participate in all phases of risk management assessment and software/hardware development under the direction of a Senior Test Engineer. Responsible for ensuring proper execution of test scripts and documentation of test results in test logs or defect tracking systems. Responsible for ensuring that the test designs and documentation support all applicable client, agency or industry standards, timelines and budgets. Responsible for the development of test data to be used in performing the required tests. Responsible that testing conclusions and recommendations are fully supported by test results, and those project managers are fully informed or testing</p>	AA	5 yrs



status and application deviation from documented user requirements. Responsible for/or assists in the analysis of test results, documents conclusions and makes recommendations as supported by such analysis.		
TEST ENGINEER-4: Subject matter expert providing testing expertise for support of user requirements of complex to highly complex software applications or IT systems. <b>Responsible for technical application installation, configuration and troubleshooting and where relevant, ensure an accurate and timely deployment of healthcare solutions. For health solutions should have health IT and health informatics background.</b> Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection. Responsible for ensuring that testing design and documentation support all applicable client, agency or industry standards timelines and budgets. Responsible for ensuring that testing conclusions and recommendations are fully supported by test results, and project managers are fully informed of testing status and application deviations from documented user requirements.	BS	5 yrs
GRAPHIC ARTIST: Proves digital graphic arts support for all digital media types. Versed in digital arts for graphic, print, video and web. <b>Produce, typeset, and prepress for major medical, pharmaceutical or other marketing materials as desired.</b>	AA	5 yrs
SENIOR GRAPHIC ARTIST: Proves digital graphic arts support for all digital media types. Versed in digital arts for graphic, print, video and web. <b>Produce, typeset, and prepress for major medical, pharmaceutical or other marketing materials as desired.</b>	BS	10 yrs
TEST ENGINEER: Provides support for component and system testing using a variety of manual and automated test scripts. <b>Responsible for technical application installation, configuration and troubleshooting and where relevant, ensure an accurate and timely deployment of healthcare solutions. For health solutions should have health IT and health informatics background.</b> Has functional knowledge of the application. Provides written results back to management for correction. Familiar with SLDC and associated methodologies.	AA	5 yrs
SENIOR TEST ENGINEER: Provides support for component and system testing using a variety of manual and automated test scripts. Has functional knowledge of the application. <b>Responsible for technical application installation, configuration and troubleshooting and where relevant, ensure an accurate and timely deployment of healthcare solutions. For health solutions should have health IT and health informatics background.</b> Provides written	BS	8 yrs



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results back to management for correction. Familiar with SLDC and associated methodologies.		
PROJECT MANAGER: <b>Primary responsibilities are to provide project oversight for large, complex IT projects, complex health IT projects, impacting cross functional departments and throughout the project lifecycle.</b> Tracks and implements scheduling, cost, resources	BS	8 yrs
SR. PROJECT MANAGER: <b>Primary responsibilities are to provide project oversight for large, complex IT projects, complex health IT projects, impacting cross functional departments and throughout the project lifecycle.</b> Tracks and implements scheduling, cost, resources. Works with compliance officer to ensure information including healthcare information is properly protected.	BS	12 yrs
COMPLIANCE OFFICER: <b>Provides guidance in all relevant Health IT policies, practices, and procedure to ensure that systems are constructed to comply with applicable laws, Executive orders, OMB Circulars, professional standards etc.</b> Possesses knowledge of relevant mandates such as Section 508, HIPAA, HITECH Act etc.	BS	7 yrs



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**MAXIMUM/MINIMUM ORDER PROVISIONS**

MAXIMUM ORDER\*: \$500,000 per SIN and \$500,000 per order  
 MINIMUM ORDER: \$100.

**GEOGRAPHIC COVERAGE**

SIN	SCOPE
54151S	V-48 States, DC
54151HEAL	V-48 States, DC

**POINT(S) OF PRODUCTION**

N/A

**DISCOUNTS FROM LIST PRICES**

2.5%

**VOLUME DISCOUNTS**

1% for task orders at and above \$300,000

**PROMPT PAYMENT DISCOUNTS**

Discount 1: 0% if payment made within 0 days  
 Discount 2: 0% if payment made within 0 days  
 Net 30 days

**ACCEPTANCE OF THE GOVERNMENT WIDE COMMERCIAL PURCHASE CARD**

Government Purchase Cards must be accepted at or below the micro-purchase threshold.

Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.

**FOREIGN ITEMS OFFERED**

NONE



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**DELIVERY TERMS**

As negotiated between Wild-Ox Consulting, Inc. and the Ordering Agency

**EXPEDITED DELIVERY**

As negotiated between Wild-Ox Consulting, Inc. and the Ordering Agency





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## **TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY PROFESSIONAL SERVICES (SIN 54151S)**

### **1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### **2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- c. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- d. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- e. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### **3. ORDER**

- f. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- g. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **4. PERFORMANCE OF SERVICES**

- h. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- i. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- j. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- k. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is



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performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

1. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stopwork is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
  - 1) Cancel the stop-work order; or
  - 2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- m. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
  - 1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - 2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- n. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- o. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**



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In accordance with 552.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS (JAN 2017) (DEVIATION – FEB 2007)(DEVIATION - FEB 2018) for Firm-Fixed Price orders; or GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS-COMMERCIAL ITEMS (JAN 2017) (DEVIATION - FEB 2018) (ALTERNATE I - JAN 2017) (DEVIATION - FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **p. Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the

Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

q. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing



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orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and- materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements— Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- r. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- s. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - 1) The offeror;
  - 2) Subcontractors; and/or
  - 3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**



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The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

- t. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- u. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
- v. The following is an example of the way the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science